

Harden Village Council



Clerk: Ken Eastwood, Harden Village Council, PO Box 572, Keighley BD21 9FE
clerk@hardenvillagecouncil.gov.uk 07850 049 487

Dear Councillor,

You are summoned to attend the next meeting of Harden Village Council, to be held on **Thursday 14th July, 2022** at 7.15pm in Harden Memorial Hall.



Clerk to the Village Council

9th July, 2022

AGENDA

1. Apologies for Absence

To consider apologies offered.

2. Disclosure of Interest

To receive disclosure of personal and prejudicial interest from members on matters to be considered at the meeting.

- a) To receive declarations of interest from councillors on items on the agenda;
- b) To receive written requests for dispensations for disclosable pecuniary interest;
- c) To grant any requests for dispensation as appropriate.

3. Minutes of Meetings (previously circulated to Members)

- a) To approve minutes of the Village Council meeting held on 9th June, 2022.
- b) To note the Outstanding Issues Report (information only, see Appendix 1).

4. Emergency Planning

To receive an update from Cllr McShera on development of the Harden Emergency Plan.

5. Public Representation

Members of the public are invited to raise any matters of concern for a maximum of 15 minutes.

6. Planning Matters

To formulate observations relating to the following applications: -

- a) 22/02633/HOU - Proposed two storey side extension at 14 Sunny Mount, Harden.
- b) 22/02626/FUL - Change of use of part of garden to beekeeping / honey producing business at Coytfield, Hill End Lane, Harden.
- c) 22/02630/ADV - Sign advertising availability of local honey at Coytfield, Hill End Lane, Harden.
- d) 22/02698/HOU - Roof conversion. Existing garage conversion into new entrance and mezzanine level at Sandywood, South Walk, Harden.

(Planning applications can be viewed via Bradford Council's online system <https://planning.bradford.gov.uk/online-applications/>).

7. Electric Vehicle Charging Infrastructure (see Appendix 2)

To receive a report from Cllr Kirkham following attendance at a Yorkshire Local Councils Associations webinar on electric vehicle charging infrastructure. To consider the implications for Harden and possible Village Council actions.

8. Exchange of Information

To consider any concerns which may have been passed to the Village Council by residents.

9. Village Council Projects

To discuss existing and potential future Village Council projects.

10. Correspondence (see Appendix 3)

To receive the following correspondence and to formulate a response, if appropriate: -

- a) Email from a resident with regard to a stream of water and mud in Harden Memorial Park.
- b) Email from Assistant Ward Officer re. Harden Memorial Park.
- c) Email from Bradford Council re. allotments and St Ives.
- d) Email from Bradford Council re. Harden Neighbourhood Development Plan consultation.
- e) Estimate from E Petch Printers Limited re. Welcome to Harden map graphic design work.
- f) Estimate from Buttercrumble re. Welcome to Harden map graphic design work.

11. Financial Matters

a) To authorise the following payments: -

Payee	Amount	Description
Bradford Council	£2,094.58	Payroll
Ken Eastwood	£202.73	Expenses and Zoom subscription
E Petch Printers Limited	£942	Printing (Green Travel Project)
Roger Smith	£100	Newsletter delivery
Impress Printers	£175	Printing (newsletter)

Payee	Amount	Description
Rachel Forbes	£270	Horticulture
Christmas Plus	£2,484	Lamp post motifs

b) To note the balances and bank reconciliation reports in Appendix 4.

12. Minor Items and Items for Next Agenda

To note minor items and items for the next agenda.

13. Next Meeting

To confirm the date of the next Village Council meeting, as 8th September 2022, at 7.15pm.

THIS IS A MEETING HELD IN PUBLIC - ALL WELCOME

(A full version of the agenda with appendices is available at <https://hardenvillagecouncil.gov.uk>)

Appendix 1: Outstanding Issues

Subject	Issues	Responsibility	Date of last action	Notes
Allotments	Written representations received on the need for allotments.	Clerk & Members	July 2022	Bradford MDC confirmed they won't consider a request for land within the St Ives estate boundaries. Project Team meeting to be arranged.
Neighbourhood Planning	Ongoing project.	Council, Clerk & Integreat Plus	February 2022	Bradford MDC managing Regulation 16 consultation, running 20 June to 5pm on 15 August 2022.
Traffic & Transport	Commission traffic survey(s) and expert recommendations.	Cllr Townsend & Clerk	June 2022	The Clerk has emailed Jason Longhurst Strategic Director at Bradford Council raising concerns about the lack of engagement.
Climate	Climate emergency actions and projects.	Cllr Wood	June 2022	18 June - stall at the Childrens Gala - 'pledge tree' for people to make green pledges, and copies of the green travel map given out. Balsam bashing activity held on 25 June.
Emergency Plan	To develop an emergency plan for Harden.	Cllrs Ahmed & McShera	March 2022	Agenda item.
Signage & Wayfinding	Project to enhance boundary and village centre signage.	Cllr Kirkham & Clerk	June 2022	Work commenced on listing items for the welcome sign (map). Quotations for graphic design received (correspondence items).
Summer Play In Parks	To arrange and promote Play events in Harden Park	Clerk and Bradford MDC	May 2022	Materials received to promote the events collectively with Wilsden PC, Sandy Lane PC and Cullingworth VC. Detail included in newsletter.

Subject	Issues	Responsibility	Date of last action	Notes
Road Closures	Research possibility of road closures during the Remembrance Sunday Service.	Cllr Kirkham and Bradford MDC	February 2022	Cllr Kirkham contacted Bradford MDC officer.

Appendix 2: Electric Vehicle Charging Infrastructure

YLCA webinar 12th May

This webinar was conducted by the Regional Account Manager of the Energy Saving Trust. The Trust is: -

- An independent organisation, working to address the climate emergency.
- Works with individuals, businesses, communities and governments to save energy and reduce carbon emissions.
- Was founded in 1992 and has offices across the UK.
- Runs Local Government Support Programmes giving advice on EV strategies and sustainable travel.
- Manages the Office for Zero Emission Vehicles On-street (OZEV), Residential Chargepoint scheme (ORCS) and the Local Electric Vehicle Infrastructure fund (LEVI).
- Offers Fleet support – advice on efficiency and the transition to EVs.

Topics dealt with were: -

- Introduction to EVs and charging.
- Role of local authorities in EV infrastructure provision and the support available.
- Approaches taken by local authorities.

The slides from the webinar are available.

Public charging points

There is currently a plethora of commercial organisations offering charging points with three different types of connectors and a variety of payment methods. There are also options on the speed of charging from slow (take 10 – 12 hours to fully charge), to ultra-rapid (15 minutes). Most home chargers are 7Kw (4 – 6 hours). Not all vehicles are capable of being charged at a higher rate. At between 20-30 charging points per 100,000 people, Yorkshire is at the low end of provision.

Bradford Council has received over £300,000 from the On-Street Residential Charge Point Scheme, part of the Government's Office for Zero Emission Vehicles (OZEV), supported by the Energy Saving Trust.

This will enable 38 new fast charging points to be installed across 14 locations, allowing 75 electric vehicles to plug in. The grant will cover 75 per cent of the funding, with the council investing the other 25 per cent from Community Infrastructure Levy (CIL) funding.

Most of these new charge points will be in residential areas where there is no off-street parking, such as areas with terraced houses, cottages and flats, where there are no driveways to install private charge points.

The locations are on council-owned land used for parking – either car parks or laybys – which are accessible 24 hours per day.

The council is working with EB Charging Ltd to deliver this scheme and other additional charge points for the district. The first wave of new charging point will include Wilsden Royd House Car Park.

Car Prices and travel distances

Prices for EVs have traditionally been much higher than for equivalent Internal Combustion Vehicles. With the development of a second-hand market, improvements in battery technology and manufacturers designing EVs from scratch, prices are likely to fall. The cost of charging as opposed to buying petrol or diesel still favours EVs.

The range of EVs is increasing and the average distance for car trips has been decreasing (Dept of Transport National Travel Survey 2020).

Key points for Harden

Most EV owners in Harden will charge their vehicles at home. Currently, apart from the 28 new properties in the Keighley Road Development, there are only two private charging points in the village that I have observed. This is the cheapest and most convenient form of charging but requires off street parking. All new properties built from June 2022 onwards must have charging points although there is evidence that developers are installing the cheapest they can get away with which tend to be the slower options.

Nationally, about one third of households do not have off street parking. In Harden there are approximately 64 properties without off street parking (Long Lane, Moor Edge High Side, Stone Terrace, Park View Terrace, Spring Row, Lane End, Hardhill Houses, low odd number in Wilsden Road, Sunny View (some), Wilsden Old Road (some), Glen View and Harden Beck cottages. This is approximately 8% of the village.

There are four public charging points in the village – two at Woodbank Garden Centre (available only when the centre is open) and two at the Fleece Public House. There are also public charging points in Bingley, at the Wellington Street Car park and LIDL.

The sale of BEVs (Battery Electric Vehicle) has increased. In 2021 nearly 200,000 new ones were sold (<https://www.rac.co.uk/drive/electric-cars/choosing/road-to-electric>). With [no new petrol and diesel cars and vans to be sold in the UK after 2030](#), and with hybrid sales banned from 2035, there is now more momentum than ever around getting drivers into cleaner vehicles.

Providing for properties in Harden without off street parking.

In addition to Woodbank and the Fleece, there are a number of options available, but all require some sort of public investment.

- a) Lampposts but only if they are suitable.
- b) Groovers in the pavement to accommodate cables and reduce tripping hazards.
- c) More local public charging points, although the only obvious options in the village would be the car park at the Memorial Hall and St Ives.
- d) Pop up on street charging points.
- e) Sharing private charging points through organisations like CoCharger.

What actions should the Village Council take?

At present, with 92% of properties having off street access, there is probably not a huge demand in the village for more public charging points. That said, we could consider pressing BMDC to install charging points in the main St Ives Car parks. There is an online survey at <https://online1.snapsurveys.com/interview/00e73ed3-1039-46df-b0c6-1158040645f2> which we could use to suggest St Ives as a possible site.

Finally, Green Travel, emphasising walking, cycling and public transport should not be forgotten. EVs are not pollution free by any means. Particles from tyre and brake wear contribute to air pollution. Manufacturing and mining for rare earth elements is another source of pollution.

Encouraging a shift away from personal vehicles to less polluting forms of transport should still be a high priority for us.

Kay Kirkham
30.05.22

Appendix 3: Correspondence

Email From: A Resident

Date: 23 June 2022

Subject: Harden Park Stream

Hello,

I emailed last year regarding the “new” stream in Harden Park. It is still in the park and needed fencing off for the gala, reducing the easier access to the field - see attached photos.

It’s difficult to access the bottom field down the steep hill and the steps are beyond the stream so don’t help now. A member of my family was unable to access the gala for this reason and anyone wanting to use the toilets at the pre-school would have had to walk an even longer way around.

The stream appeared after the (lovely) new houses were built so surely Skipton Properties can fund the solution.





From: Andy Alderson
Date: Friday, 8 July 2022
Subject: RE: Harden park stream

Hi Ken, Just to update you, since the issue was raised this year, our senior park's & green spaces manager and a senior land drainage officer have both made site visits.

They have both reached the conclusion that the land needs excavating where the water is surfacing. Contractors have been asked for quotes for undertaking the work, as yet, we are still awaiting those quotes.

I will keep you updated on any future progress.

Kind Regards

Andy Alderson
Assistant Ward Officer for Bingley & Bingley rural Wards
ShIPLEY Area Office

From: Neil Charlesworth
Date: Tuesday, 21 June 2022
Subject: Harden Village Allotments Project

Thank you for your patience while I familiarised myself with the work undertaken previously. I've been back to colleagues who provided advice at the time and I'm afraid to say that our position remains that we should protect and conserve what remains of the historic estate and its land use based on its high heritage and ecological values. We won't therefore be able to consider a request for land within the estate boundaries.

I've looked at our other ownership in the village and I couldn't identify an alternative site which might be suitable. All I could suggest would be for you to engage with a private landowner about purchasing/using some of their land. I'm sure you're aware of the powers available to you should you be unable to come to an agreement.

Neil Charlesworth
Strategic Asset Management Manager
Estates & Property

From: Iain Cunningham
Date: Tuesday, 21 June 2022
Subject: Harden Neighbourhood Development Plan - Consultation

I am e-mailing to let you know that City of Bradford Metropolitan District Council has published the Harden Neighbourhood Development Plan and its supporting documentation to allow representations to be made on their contents.

This consultation is taking place under the provisions of the Regulation 16 of the Neighbourhood Planning (General) Regulations 2012 (as amended), and runs from **Monday 20th June to 5pm on Monday 15th August 2022**.

The documentation is available to view on the [Harden Neighbourhood Plan page](#) on the CBMDC website, and our on-line consultation portal – [Opus Consult](#), whilst hard copies can be viewed at the following locations during normal opening hours:

- [CBMDC Customer Service Centre, Britannia House, Broadway, Bradford, BD1 1HX](#)
- [City Library, Centenary Square, Bradford, BD1 1SD](#)
- [Bingley Library, 5 Rise Shopping Centre, Bingley, BD21 3SX](#)

Representations can be made in the following ways:

- **On-line:** The Council is encouraging representations to be made, where possible, through its online consultation portal – Opus Consult at: <https://bradford.oc2.uk/document/43>. Users will be required to register prior to submitting any comments.
- **By e-mail to:** planning.policy@bradford.gov.uk. Please include “Harden Neighbourhood Development Plan” in the subject box.
- **In writing to:** Local Plan Team, City of Bradford Metropolitan District Council, 4th Floor, Britannia House, Hall Ings, Bradford, BD1 1HX

If submitting representations in writing, we are encouraging respondents to use the [representation form](#), which is available on Council's website.

Please feel free to use this information for any publicity that the Village Council may wish to undertake locally. It may be helpful if details were published on your website in the first instance. I

have also prepared a press release to publicise the consultation. As such I would be grateful if the Village Council Chair or somebody from the Neighbourhood Plan Group could provide me with a short quote about the plan and its importance to the community.

Once the consultation closes, the Harden Neighbourhood Development Plan, together with the supporting documentation and representations received, will be subject to an independent examination by a suitably qualified and experienced Examiner to determine whether the Plan meets the Basic Conditions and other legislative requirements. The Examiner will prepare a report and recommend whether or not the plan should proceed to a local referendum. CBMDC will be responsible for procuring the Examiner and making an appointment in conjunction with the Village Council. I will be in contact with you in relation to the Examiner procurement and appointment process in due course. The local referendum will be arranged by CBMDC's Electoral Services team following the outcome of the Examination process.

If you, or the Village Council, need to discuss this matter further, please do not hesitate to contact either myself or Emma Higgins.

Kind regards

Iain Cunningham BSc (Hons) MRTPI
Senior Planning Officer – Local Plan Team
Planning, Transportation and Highways

From: E Petch Printers Limited
Date: 14 June 2022
Subject: Design Work

This is allowing for master artwork and approx 19 illustrations to match the Green Travel Map format.

We would need the areas and trails marking up and a clear indication of what you want to show e.g. bus routes, etc.

We can do this once a base map is sorted and add detail afterwards.

19 illustrations will be stylised images from detail you provide or I can get off the web.

This will include a few rounds of proofs and a master artwork provided to dimensions provided by you. Will include a key for identification and additional info styled up.

Approximate cost is £1,800 to £2,200 will firm up when brief provided.

Any questions please ask.

From: Abigail Baldwin
Date: Monday, 4 July 2022
Subject: Graphic Design

Hi Ken,

It's lovely to hear from you. We really enjoyed partnering with Jools on the Green Travel Map!

Would you need any support to map the routes out? Would you like it to be more illustrative than the example provided? With maps, it's important we can balance form with function. It sounds like it'll be a really lovely addition to the area.

Based on your initial message, the investment would be around £1,056+VAT for an illustrative design. This is based on how we estimated the Green Travel Map (£628 for the front and £420 for the back). I appreciate this may be higher than your proposed budget so I thought I would check-in before producing a proposal.

Although there is scope for amendment, our projects are costed to deliver real value to you.

Is this still in-line with your budget and plans? We would love to build an ongoing relationship with Harden Village Council. If so, we'd still love to create a bespoke proposal for you.

Thanks so much for thinking of us.

All the best, Abigail

Appendix 4: Financial Reports

Harden Village Council Summary of Receipts and Payments Summary - Cost Centres Only

Cost Centre	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
Administration			0.00 (N/A)	2,580.00	1,645.57	934.43 (36%)	934.43
Assets & Projects			0.00 (N/A)	13,350.00	5,224.08	8,125.92 (60%)	8,125.92
Audit & Accountancy			0.00 (N/A)	1,000.00	473.00	527.00 (52%)	527.00
Donations			0.00 (N/A)	1,000.00		1,000.00 (100%)	1,000.00
Events			0.00 (N/A)	425.00		425.00 (100%)	425.00
ICT			0.00 (N/A)	3,150.00	394.00	2,756.00 (87%)	2,756.00
Income	39,008.00	39,008.00	0.00 (N/A)			0.00 (N/A)	0.00
Insurance			0.00 (N/A)	500.00		500.00 (100%)	500.00
Maintenance & Repairs			0.00 (N/A)	4,400.00		4,400.00 (100%)	4,400.00
Neighbourhood Plan			0.00 (N/A)	1,500.00		1,500.00 (100%)	1,500.00
Newsletter			0.00 (N/A)	775.00	175.00	600.00 (77%)	600.00
Parish Plan			0.00 (N/A)	1,000.00		1,000.00 (100%)	1,000.00
Staff Costs			0.00 (N/A)	21,920.00	6,070.35	15,849.65 (72%)	15,849.65
Training			0.00 (N/A)	250.00	90.59	159.41 (63%)	159.41
Travel			0.00 (N/A)	150.00	22.50	127.50 (85%)	127.50
NET TOTAL	39,008.00	39,008.00	0.00 (N/A)	52,000.00	14,095.09	37,904.91 (72%)	37,904.91
Total for ALL Cost Centres		39,008.00			14,095.09		
V.A.T.		3,530.80			1,347.95		
GROSS TOTAL		42,538.80			15,443.04		

Bank Reconciliation at 15/06/2022			
	Cash in Hand 01/04/2022		48,642.22
	ADD		
	Receipts 01/04/2022 - 15/06/2022		42,538.80
			91,181.02
	SUBTRACT		
	Payments 01/04/2022 - 15/06/2022		14,357.16
A	Cash in Hand 15/06/2022 (per Cash Book)		76,823.86
	Cash in hand per Bank Statements		
	Petty Cash	12/06/2022	0.00
	Unity Trust Current Account	15/06/2022	76,823.86
			76,823.86
	Less unrepresented payments		
			76,823.86
	Plus unrepresented receipts		
B	Adjusted Bank Balance		76,823.86
	A = B Checks out OK		